In attendance: Mark Hartley, Greg Patacairk, Duane Fowler, Tracy Taffinder, Lorraine Madore.

1. **Canada Day**

*Already organized*

* + - * + Dunrobin M & G are prepared to supply the hot dogs and burgers again this year, Tracy has arranged to contact Cindy/Julie at the beginning of June.
* WAG Dog show was contacted – they’re seeing if they can put together a dog show again this year. Tracy will send an email to follow up with Sandy Edwards.
* A shopping list has been prepared from last year’s list – Greg will do the Costco shopping run and the LCBO purchases as he has a truck.
* Circus Delights/fireworks/Toddies Potties have already been secured.

*Still to organize*

* The stage needs to be booked.
* A special occasions permit needs to be obtained in order to buy the alcohol.
* Heavenly Blue – we should go ahead and see if this band is available to perform, Tracy will email Lori.
* A smart serve permit needs to be obtained for at least one of the booze servers – will ask Lori to organize someone to do this. It’s free and can be done online.

1. **Ball Hockey Season**

Chantal (ball hockey organizer) has asked if we can get the rink area swept in readiness for the upcoming ball hockey season. (There are a lot of rocks etc.). She has enough children to make 2 teams. Our rink area is a large area so, John’s Sweeping services were contacted and we’re waiting back on a quote.

1. **WIFI**

The Wi-Fi is costing the DCA $62 a month and is not really being used. This expense is not really justified and should we cancel it? A full vote is required on this. We need to put this matter on the next agenda so people can vote.

1. **Kitchen Renovation**

A local contractor is going to do a small kitchen renovation. This will be paid for out of some of the surplus that the DCA made last year. The kitchen will be worked on for about a week – Tracy will get a start date from the contractor. Janetta will be asked to remove any items she has in her locked kitchen cabinets whilst this is being done. Storage will be allocated to Janetta for her daycare items in the kitchen pantry when it has been cleaned out.

1. **Ideas to spend surplus**

Ideas are to be submitted for the next meeting on how to spend more of the surplus that the DCA made last year from hall rentals. We have about $4000 to spend on some kind of community project – there was a suggestion that we could do an outdoor “movies in the park” for around $2000 (it was done before a few years back).

1. **Back up Roles**

We all need a “back up” for our volunteer roles at the DCA. Lucy had mentioned previously that she would be Lori’s back up for the Facebook. Tracy will ask Lori to set Lucy up as an admin if Lucy is still open to this. **– Lori has already set me up with access a few weeks back.**

Tracy will also ask Lori for details for the website sports pages so Tracy can edit pages when needed. This was previously discussed, but sadly we didn’t get around to doing arranging.

Can we also look into connecting the DCC fb page with the rest of the community pages (Dunrobin Families (which I think Lori has done already) – Constance Bay/Buckhams Bay families/Fitzroy Harbour and Carp? It will help promote events.

Someone perhaps needs to look at the website distribution of the newsletter. Not everyone seems to be receiving it. We need to ask Lori to look into this.

1. **New Lock Box**

There is now a new lock box outside the main door of the center. The code was supplied to all Board Members. Tracy will send out an email to yoga and Zumba instructors.

1. **Maintenance**

The lighting in the main hall needs new light covers as many of them are broken or missing. Duane will look into this.

1. **E-Waste and used clothing drop off**

There will be an e-waste and used clothing collection drop off to be held on April 25th at the DCC. It will run from 9am to 3pm. Greg will supervise this. Signs have been put up to advertise this. Tracy will ask Lori to put this information out in a newsletter and on Facebook.

1. **Cleanup day**

April 25th will also be cleanup day – this will be the day that the Pantry is cleaned out if anyone would like to lend a hand. Volunteers required.

1. **Key Allocation**

We also updated the DCC Key assignment list. If anyone has a key that was not documented on the list, please bring it along with you to the next meeting. There are quite a few keys not accounted for.

Meeting finished – 8.15pm