Meeting started at 7:10pm

Meeting Ended at 8:00pm

In attendance: Greg, Tracy, Lucy

Apologies sent: Duane, Mark

Action Items from January’s meeting: (Please see update from February’s meeting in blue)

* Waiver on website for participants to complete when they sign up online – Greg was to speak to Lori. – Greg advised this will be in place before the next round of sports start.
* Two bulbs outside of the kitchen to be replaced – Duane – Reminder sent to Duane
* Created flyer for new cleaner and send to West Carleton – Lucy – Complete
* AGM meeting minutes to be sent to Tracy – Lucy – Complete
* Ice Contract to be sent in – Tracy – Completed
* Funding Applications (City of Ottawa renewable funding) to be sent in – Tracy - Completed

**NEW AGENDA ITEMS FOR FEBRUARY**

1. **Indoor Flooring**

Floor was believed to be ripped, flooring is not ripped so does not need to be replaced.

**2. Zumba Classes**

Old Instructor Retired. New Instructor will start classes week of March Break

**3. Facebook Links**

Tracy will speak to Lori regarding linking DCC facebook page with local community groups to be able to reach more people.

**4. Cleaner Update / Cleaning supplies**

Tracy has received no interest from Students to clean community center for volunteer hours. Dylan and Cole will continue to clean floor and bathrooms in community center.

**5. Grant Applications**

All grant applications completed.

Heritage grant – have confirmed receipt of application.

City Renewable – application has been received and approved.

Ice Contract – Completed and DCC has received the money for the quarter.

**6. Canada Day Bookings**

Lori is managing Canada Day. Canada Day will be on next month’s agenda in order to discuss what has been booked and what is still to book. Tracy confirmed Circus Delights are booked.

**Items still to be arranged:**

Need to apply for liquor license

Permit for funds need to be submitted, ‘Special Events Permit’ needs to be submitted

Northwind Fireworks will arrange for firework permit

Lucy will contact Fire Chief to request presence at the event

**7. Update on Ice**

Discussed needing new boards. Greg will speak to the city again.

Ice session only needs to be open until February 28th anything after that date is a bonus.

**8. Update on Hockey**

Hockey program running well. Registration is now closed.

We have 20 kids in the Special Needs Program.

All hockey pucks have been stolen, Tracy will purchase a new bucket of pucks.

Some sticks have also been stolen but these will not be replaced this year.

**9. Keys Maintenance / Lock Boxes**

Tracy will request files from Janette regarding key holders.

Lucy has been given the door codes and alarm codes. Tracy will bring a Master Key to the next Board meeting for Lucy.

**Other Items Discussed:**

* Tracy will purchase a 8inch Stereo Jack to AV for stereo.
* Mice are a huge problem, traps have been set and are being checked and cleared regularly.
* Greg looking for volunteers once hockey session is over to sort and clean pantry and kitchen. Anyone that is available can contact Greg.
* Greg will be allocated $60 towards every cell phone bill as President, he will submit bills to Tracy each month. Greg’s first bill will be covered by DCC.
* Blue-Ray DVD player broke – DCC will not be replacing at this time as no community event requires a DVD player.

Agenda Items for March Meeting

* Wifi – Do we want to get rid of wifi?
* Basket Ball Courts – possibility of creating a basketball court.